



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SESHADRIPURAM ACADEMY OF BUSINESS STUDIES
Name of the head of the Institution	JAYARAMA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	080-28488676
Mobile no.	9341325535
Registered Email	sabsblr@gmail.com
Alternate Email	principal.sabskst@gmail.com
Address	No.18, Kommagatta Road, Kengeri New Town, Bengaluru
City/Town	Bengaluru
State/UT	Karnataka
Pincode	560060

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Roopashree U			
Phone no/Alternate Phone no.		08028488676			
Mobile no.		9886347390			
Registered Email		sabs.iqac@gmail.com			
Alternate Email		drroopashreemohan@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.sabs.ac.in			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.sabs.ac.in/downloads/COE_201819.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.35	2019	27-Mar-2019	26-Mar-2024
6. Date of Establishment of IQAC			12-Sep-2013		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
AAA		12-Apr-2019 3		6	

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

12

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- International Conference
- Organized Soft Skills training program for NonTeaching Staff.
- Promoting professional competence among students by offering certified programs/Courses in association with reputed industry partners.
- Promoting research activity among faculty by conducting research oriented guest lectures and workshops
- Encouraging entrepreneurship among students in a sustained manner.
- Strengthening community engagement through program conducted by Asmithe Community Orientation Cell, NSS and other forums

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Environmental Awareness	Awarness on Clay Ganesha Modling, Awareness among School Childern on Celebrating Eco-Friendly Ganesha Festival, Saving Ozone Layer, Awareness

	among School Children on Celebrating Eco-Friendly Deepavali Festival, Cleanliness Awareness by Students to Public, Reduce Plastic Usage.
To promote Entrepreneurship among students	Industrial Visits, TWO DAYS WORKSHOP ON PAPER KRAFT'S, 30Hrs Course Online Artha Vidhya Organization To fulfill the basic requirement of Job market in Accounting field, CA D.M Suresh, Chartered Accountant For Final year B.com and BBA Students To know the update and practical impact of GST and its various dimensions, One Day Workshop on Intellectual property Rights Venue: IISC Bengaluru In association with Karnataka State Council for Science and Technology 60 students (B.Com, BBA and BCA) were participated.
Promoting Women Empowerment	Equal opportunity To create awareness among the students about ragging. To organise Essay, Poster Making and Debate Competition. In association with Anti ragging Committee and Student welfare Committee. Training and awareness programme on safeguard of Women from kidnapping, Acid attack, Chain Snatching, physical assault etc. Programme on Creating an awareness of Sexual harassment at work place and remedies under the Act. Programme on Creating an awareness on self defence to Girl students to motivate and build confidence for safe living.
Strengthening Community Engagement initiatives	ASMITHE As a part of social service to raise public awareness on TB. Rally on TB will be held deputed 350 students. As a part of social service students will be deputed to conduct free tuition classes to the orphanage students. As a part of social service students will be deputed to conduct free tuition classes to the orphanage students. As a part of social service students will be deputed to conduct free tuition classes to the orphanage students. As a part of social service and to make student understand their role in helping others. Cleaning activity by Deputing 13 students to Krishna Chaitanya residential school for mentally challenged children. Create awareness among the public on "Intestinal worms and Stomach Worms Prevention day" procession -To organise procession in association with Government Primary Health Centre, Kengeri. Youth Red Cross wing of our

	College in association with NCC and NSS organises Voluntary Blood Donation Camp every year in order to enable students to donate blood in emergencies. In this program students and faculties donate blood. In order to improve the level of concentration and to spread the importance of meditation. Organising Heartfulness meditation in association with heartfulness institution, shri Ram Chandra Mission.
Offering Value Addition Certified Courses/Programmes	Short term courses in Tally, Digital Marketing and Microsoft Excel offered to students free as part of Value Addition Programmes through Glisten Technology
Encouraging Research Frame of Mind among students and faculty	Deputing Students to MLA College for inter collegiate competition. Awareness programme about Swami Vivekananda's life. Deputed students to attend state level conference
Organizing National/ International Conferences, seminars, workshops	Multidisciplinary International Conference on Contemporary Issues and Challenges in Technology, Commerce and Management.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Council	10-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	22-Mar-2019
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	17-Jan-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	An efficient Management Information System to store, analyze and share data
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for optimum functioning is an essential requirement of an educational institution. The Trust supports the college to maintain and monitor the proper records with precision. One of the major tools of MIS used by the college is Campus Engagement platform of IPOMO Communications which offers the advantage of accessibility on mobiles, thus making it extremely user friendly. Attendance and Course Tracking System of the college is maintained through IPOMO, which provides the authorities, faculty, students and parents direct access to live attendance updates as well as internal assessment marks. Admission records are computerized and data base is maintained and shared with IPOMO. Student details of each class and section, languages, electives are mapped with timetable so that attendance can be recorded live for individual student. Attendance and Internal Assessment marks are displayed on IPOMO and accessible to students and parents. Important messages to staff, students and parents are regularly communicated through IPOMO. In all, the IPOMO MIS enables the institution to reduce the usage of paper, thereby promoting an ecofriendly environment. Tally software is used to maintain accounts and finance records on regular basis.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well - planned and document process. The institution adheres to the "ASPIRE" model for effective curriculum delivery. A - Analyze: Performance of the student during the previous year is analyzed by the IQAC before the commencement of each semester. Based on this analysis, gaps in teaching methodology, facilities required and any additional support required by the students are identified. S - Set Goals: At the beginning of each academic year, the goals are set through perspective plans to attend the expected outcomes. P - Plan: The institution plans the academic schedule as per Bangalore University academic calendar. Before the commencement of each semester, a meeting is held to plan the academic activities and guidelines are given to departments and committees to prepare a plan of action and later on IQAC prepares final schedule of activities. I - Implementations: Institutions adopt the following measures to complete the curriculum within the time frame planned. 1. Work load for each

faculty member is prepared by the HODs of respective departments and submitted to the HOI for execution. 2. Master Time Table is prepared based on the subjects prescribed by the University including Laboratory, Value Added Course and Add on Courses. Meditation classes are also included as a part of the master timetable. 3. Each faculty member prepares a lesson plan in the prescribed format as per time table and academic calendar and submits it to HOD for verification and approval. 4. Continuous internal evaluation is done on the basis of assignments, activities, competitions and through internal assessment tests, pre-final exams and attendance of each semester. R - Review: IQAC in association with HODs ensures successful adherence to planned activities 1. As per the Lesson Plan Classes will be conducted and it is entered in the work dairy. At the end of each month work dairy will be verified by HODs of respective department and HOI. 2. Feedback on syllabus completion will be taken at end of each semester and the performance of each student is updated to parents. E - Enhancement: FDPs, Workshops, Conferences and Seminars are organized by the college for the enrichment of knowledge. The institution also encourages the faculty to participate in similar programs conducted by other institutions. The management also provides financial assistance to the faculty members who attend such programme.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	27/06/2018
BBA	Management/Administration	27/06/2018
BCA	Computer Science	27/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	15	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Meditation	03/08/2018	815
Value Added Courses	16/08/2018	815
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The institution has a structured feedback system which is used for effective monitoring of the system to bring changes keeping the various stakeholders in mind. Ideas shared from various stake holders are considered for the holistic development of the institution. The feedback obtained during this year was analyzed by the IQAC and HOI, based on which, an initiative was taken to start an add - on course which helps in filling the gap between academia and Industry. ? Feedback from teachers of various departments that is taken manually is analyzed IQAC and HOI. The feedback obtained gives an insight that there should be change in syllabus on regular basis which meets the industry needs, skill oriented, practical oriented and syllabus should be introduced that teaches moral and human values. ? Feedback on syllabus was collected by parents manually during Parents Teachers Meeting and analyzed by IQAC and HOI. ? Alumni feedback is collected at the Annual alumni get-together as well as in individual interaction with faculty and Principal and also through Alumni members of IQAC. Alumni have been involved in training the present students to enhance their knowledge towards bridging industry academia interface.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Science	90	99	51
BBA	Administration/ Management	60	34	22
BCom	Commerce	240	297	206
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	815	0	24	0	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system is available. The practice is named “Manthana” and it is also considered as one of the best practices of the institution. The details of the Students Mentoring System are stated below: About Mentoring System: With the intent of creating a comfortable atmosphere for students at the educational institution, it becomes necessary to mentor the students. This creates a platform for the students to share their views, opinions, problems if any with the mentors and also enable them to focus towards achieving their goals. The mentors counsel the students and help them to cope with their personal problems, motivate them to proceed with their career ambitions. At the vulnerable age of the students, some students tend to be less focused on aspects like they tend not to be obedient on certain aspects like attendance, behavioral aspects, dressing, use of mobiles in the premises, being late to the classes etc. Mentoring becomes essential to have a healthy and congenial environment for both students and teachers in the premises as it builds healthy rapport between the mentors and the students. Objectives: 1. Mentoring aims at providing complete motivation and support to students for their overall improvement and success. 2. Help identify career paths for students and support students personal growth. 3. Provide an opportunity for students to learn and practice professional networking skills. 4. Equip students with the understanding and tools to make ethical and informed decisions. 5. To improve discipline and human interaction on the campus through the mentoring system. Process of Mentoring: a) For the success of Mentoring, practicing in a right way is inevitable. Irrespective of the discipline, BBA, B. Com, and BCA Mentorship is assigned to each faculty of the institution considering the lab and other activities of both students and staffs. b) Each Mentor is assigned 33 Mentees, and the same Mentors will continue to guide and counsel the allotted students throughout their degree curriculum. c) Mentor conducts regular meetings with their Mentees to know their Test scores, Preparatory results, semester results, their participation in various committees and other activities, attendance etc., to understand problems if any. d) Each mentor motivates students to be regular to classes, participate in class and college activities. e) Mentor also encourages the mentees for participation in various co-curricular and extra-curricular activities. f) The Mentor helps the students to understand the functionality of the institution if they have any issues, and guidance is provided on their personal issues, Academic/professional ambitions. g) A record called “ALMANAC” is maintained to record and review the mentees’ performance and progress throughout their course of graduation in the institution. Impact of Mentoring System: 1. There has been Increase in the results of students from their admission to their completion of graduation, there are also students with 1st class percentage in PUC who have secured distinction at the time of graduation. 2. Students’ overall participation has increased in different activities and events.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
815	24	34 : 1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
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24	24	0	0	2
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Manjula V	Associate Professor	Certificate of Excellence, International Kohinoor Award for Excellence Person (With Medal), from Economic Growth Foundation
2018	Sowmya D N	Associate Professor	Certificate of Leadership from US Foundation
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	SB7	VI Semester	23/05/2019	23/07/2019
BBA	C26	VI Semester	23/05/2019	26/07/2019
BCom	C41	VI Semester	23/05/2019	23/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Students are evaluated continuously through the stages of Diagnostic, Formative and Summative Assessment Methods. Subject teachers, class teachers and mentors assess the skills of students at various levels before finally allotting internal marks based on the frame work of evaluation set by Examination Committee of college and Bangalore University guidelines. Diagnostic Assessment: Learning ability and knowledge base of students are assessed by classifying them as slow and advanced learners based on their performance in previous qualifying exams, after which each department conducts bridge course during regular class hours as per time table. Attendance for the bridge course tests are mandatory for all students and post bridge course assessment test is conducted to measure the effectiveness of bridge course and performance level of students. Formative Assessment: It is an ongoing assessment done for all students during regular teaching hours to give instant feedback regarding their learning levels based on learning outcomes measured through various methods. Teachers apply techniques like Oral Quiz, Group Discussions, Power Point Presentations, Role Plays, Verbal Tests, Case Study Analysis, Assignments etc., to assess the ability of students. It is also considered for allotting internal marks. Summative Assessment: At the end of each semester total of 30 internal marks are allotted to each student based on their Attendance, Assignments and Performance in two Internal Assessment Tests and a Pre-Final Exam. Also, 50

marks for their participation in activities, events and competitions conducted by various Forums of the college as part of Extra and Co-Curricular activities as per Bangalore University guidelines is allocated.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution plans academic schedule as per Bangalore University academic calendar as follows: 1. Before commencement of each semester, a meeting is held to chalk out the academic plan. 2. Every department prepares an academic calendar and action plan according to university curriculum along with co-curricular and extra-curricular activities and submits it to IQAC. 3. The coordinators of various committees, forums submit their plan of action of various activities to the IQAC. 4. The Examination Committee submits the schedule of internal assessment tests and pre-final examination to IQAC. 5. The IQAC prepares the final schedule of activities, curriculum plan and evaluation blueprint in consultation with the HODs, Examination Committee, Time Table Committee and Coordinators of various committees. 6. Major events like date of commencement of the class, last working day, schedule for the internal assessment tests, pre-final examination and university exams along with various other activities are reflected in the academic calendar. Challenges in completing the curriculum within the planned time span and calendar, are set right by the following measures: 1. Use of ICT facilities and other teaching aids in delivery of content as per schedule. 2. Work diary is maintained and submitted to HODs and Principal at the end of each month for verification, thus ensuring that the activities are in accordance with the academic plan and the same is verified by IQAC at the end of the semester. 3. Special and remedial classes are conducted for slow learners to facilitate them, to perform well in exams.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sabs.ac.in/courses-offered>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
SB7	BCA	Computer Science	52	44	84.61%
C26	BBA	Administration/Management	17	15	88.23%
C41	BCom	Commerce	170	144	84.70%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://sabs.ac.in/downloads/Student-Satisfaction-Survey-2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day Workshop on IPR	Commerce and Management	31/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce and Management	4	0
International	Commerce and Management	19	5.92
International	Computer Science	5	6.1
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce and Management	11
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	5	2	8
Presented papers	28	4	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally on Creating Awareness on Tuberculosis (TB)	In association with Government health Care Centre, Kengeri, Bangalore-60	15	350
Special Annual Camp	Karnataka Civil defence wing, Primary veterinary Hospital-Sogala, Drusti Eye Hospital,	26	50
Voluntarty Blood Donation Camp	In association with YouthRed Cross, Karnataka Blood Donars Association, Rotary Culb.	26	120
Procession for prevention of Stomach Worms	Our College NSS wing in association with Primary Health Centre, K Stown organises a	1	50

	procession for prevention of stomach worms in order to create awareness among students and public		
Lecture by Prof. Narendra Nayak on Miracles, superstitions and scientific Thinking.	This program was organised in association with C V Raman Science Club in order to create awareness on Superstitions among students.	10	300
Orientation programe to First Year students	-	5	350
Breast Cancer Awareness Prpogram	This program was organised in association with Karnataka Cancer Society. Dr. Anjannappa is invited as a resource person to the program	5	600
Plog Run Marathon	This program was organised by The NGO Lets Be the Change to mark the occassion of Gandhi Jayanthi. Students and other volunteers collect waste near Kengeri Railway Station and submit it	5	50
Youth Satyagraha Program	This program was organised by Grama Seva Sangha to anable students to inculcate the Gandhian Values.	1	15
Students Participation in Waste segregation during lalbagh flower show	The NGO Sahas was organisng waste segregation activity during Lal Bagh Flower Show. We are also associated with NGO for sending our students to waste segregation from 18-1-2019 to 27-1-2019	1	30

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Certificate of Appreciation	Indian Red Cross Society	120

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACHH BHARAT ABHIYAN	NCC	SWACHH BHARAT ABHIYAN	1	18
SWACHH BHARAT ABHIYAN	ASMITHE-Community cell, Eco Club	Free plastic pollution campaign-street play	10	350
SWACHH BHARAT ABHIYAN	ASMITHE-Community cell	Cleaning Activity at Krishnan Chitanya residential school for mentally challenged children.	2	13
SWACHH BHARAT ABHIYAN	NSS	Cleaning Actitivity	26	50
SWACHH BHARAT ABHIYAN	NSS	Waste segregation during lalbagh flower show	1	30
SWACHH BHARAT ABHIYAN	NSS	Plog Run Marathon	5	50

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant
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		/research lab with contact details			
Internship	Internship	Rajat Nahata Associates	03/09/2018	02/10/2018	4
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Government Higher Primary School. Mutturaya Nagara.	03/07/2019	For the development of the students by conducting Maths, English Communication, Drawing, Computer, Dance, Theater etc.	52
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12	2.33

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EASYLIB	Fully	4.3.3	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	8745	1476231	278	29268	9023
Reference Books	1395	397914	101	46283	1496	444197
Journals	13	28325	4	14241	17	42566
e-Journals	6000	66	0	0	6000	66
e-Books	3135000	34434	0	0	3135000	34434
Digital Database	0	0	0	0	0	0
CD & Video	5	599	0	0	5	599
Library Automation	1	31200	0	0	1	31200
Weeding (hard & soft)	0	0	0	0	0	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	90	2	2	0	0	1	3	75	0
Added	0	0	0	0	0	0	0	75	0
Total	90	2	2	0	0	1	3	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
210.81	107	12	2.33

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc The Management has well-defined procedures and policies for maintaining and utilizing physical, academic and support facilities. General maintenance and upkeep of these facilities are the responsibility of the institution. Physical Facilities include Class Rooms, Laboratories, and Computers. Support staff are appointed to assist in general maintenance such as cleaning and maintenance of classrooms and laboratories. Regular maintenance of computers is carried out by the programme officer. Major maintenance works are entrusted to experts. The LCDs, LEDs provided in the Class Rooms are maintained by M/s. U.S. Enterprises on call basis. All systems are covered under an AMC with M/s. Sumithra Computers Sales and Services, a company appointed for the same by the Management. The college website is maintained by M/s. Swaragh Technologies on a yearly basis. The college has Xerox Copier Machine, which is maintained by M/s. Anugraha Agencies. CCTV Camera facility which is maintained by M/s. Oriole Electronics Pvt. Ltd. Lift facilities which is maintained by M/s, Johnson Lifts (P) Ltd. The college also has a Diesel Generator set, the maintenance of which is carried out by M/s. Swamy Enterprises. General infrastructural facilities are maintained by college support staff. The services of Trust Engineer, Electrical engineer, electricians, plumbers are always available. The Construction of Buildings/ Extension etc. are carried out by the Engineering department of the Trust. Whenever urgent Civil works and maintenance works are required, the same are got done through M/s. Manasi Enterprises., Civil Contractor. The college has Canteen Facilities for the students and staff which is an outsourced agreement. Drinking water facilities are made available to the students and staff, M/s. SLN Enterprises Bangalore supply the water cans on a daily basis. The institution has academic and support facilities like Library, Sports, NSS, Civil Defence, NCC etc. The library is provided with LAN/WIFI facilities for the Computers, with OPAC and Easy Lib Software. All sports facilities are maintained by the Physical Education Director along with college support staff. NSS activities are conducted regularly which focus on personality development through community services. Along with the activities regular camps are organised. The college NSS unit actively participates in NSS programmes that are affiliated to Bangalore University. The grievance identified at the initial level are brought to the notice of IQAC or the Superintendent followed by which the same is brought in to the notice of the higher authority. Immediately a letter correspondence is carried out to the respective department in the Trust. Later the grievance is addressed by the concerned agency.

<https://www.sabs.ac.in/downloads/Procedures-and-policies-for-maintenance.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	18/08/2018	815	Class Teachers/Mentors
Personal Counselling	10/08/2018	4	Faculty
Meditation	03/08/2018	815	Heartfulness Meditation
Bridge Courses	06/07/2018	233	Dept. of Commerce and management, Dept. of Computer Science, Dept. of Language
Language Lab	18/11/2018	61	Department of English
Remedial coaching	20/08/2018	192	Department of Commerce and Management, Department of Computer Science
Soft skill Development	16/08/2018	815	Glisten Project Solutions Pvt Ltd
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	GUIDENCE FOR BANKING EXAM VAC	172	261	0	164
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
22	20	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

ICICI, TCS, GALLAGHER, WIPRO, ADITYA BIRLA, LT, INFOSYS, HP, TROVECH INFOTECH PVT LTD., DISCIPLE INDIA, WIKI, EUREKA FORBES	439	161			
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	11	BCA	Computer Science	UPLOADED	UPLOADED
2019	6	BBA	Management	UPLOADED	UPLOADED
2019	39	BCOM	Commerce	UPLOADED	UPLOADED
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SLET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	VIII National Rural Games - 2018 (II Prize)	National	1	0	18PZC41006	AJAY M
2018	12th South	National	1	0	16PZSB7030	MANOJ K

	Zone National Netball Championship 2018-19					
2018	Gwalior International Dance Festival 2018 and Won 1st Prize (Semi Classical)	International	0	1	17PZC41225	VISHAK BHARADWAJ M
2018	Gwalior International Dance Festival 2018 and Won 2st Prize (Folk)	International	0	1	17PZC41225	VISHAK BHARADWAJ M

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Since the university does not permit student unions, there is no official Students Council in the College. However, students are encouraged by providing opportunities which enhance their leadership qualities and given opportunity to encourage their organizational skills where students take active role in all Forums and activities of the college. • Coordinators will be selected for IQAC and they will take active part in all the activities performed under IQAC for Quality Enhancement. • Class representatives are selected on students' choice and are responsible for coordinating with faculty and Communicating all important information, distribution of study material etc. • Coordinators are selected for each forum and are given responsibility of organising activities including interclass competitions, training for intercollege competitions and ensuring proper communication. • Student representatives play a very important and active role in organizing inter college fests, from generating ideas to organizing publicity to producing innovative fest videos to planning and conducting the events. Faculty plays only an advisory and supportive role. • Student representatives play a major role in organising major programmes like College Day, Ethnic Day and Entrepreneur Development (ED) Mela. • Students Sports Committee members assist in planning and executing of all sports programmes in the college, including conducting selections, interclass team competitions, Annual Athletic Day, seminars and also in bringing out the Sports newsletter. • Students are actively involved in editorial board of magazine committee-PRANATHI where they take incharge of designing and editing the content. • Senior NCC Cadet will take the incharge in conducting regular practices of remaining cadets for the better performance.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

To bring all the old students of SABS College under one vibrant forum for

exchange of experience and knowledge and develop a strong network among themselves for bonding and fellowship and their career advancement. To establish a forum to preserve the memories, associations and traditions of the institution. To maintain continuity by serving as a vital link between the past and the present student, staff and members of the management of the Institution. To maintain a database containing information such as name, permanent address, mobile number and mail id, years of study, qualifications and present occupation of members of the Association. To encourage, foster and promote close relation between College and its Alumni for the growth of the institution in the areas of industry interaction, admissions, internships and placement. To make optimum use of alumni expertise to conduct Alumni - student knowledge exchange programs like professional lectures, FDPs, training programs, conferences etc. To help and encourage outstanding students among the alumni for pursuing higher studies. To set up an Alumni Scholarship Fund for offering scholarships to meritorious students from underprivileged backgrounds. Below are the office bearers list Prof Jayarama - President Harish Kumar - Vice-President Sowmya D N - Secretary Asha G - Treasurer Raghavendra G - Joint Secretary Manohar Reddy KS - Joint Secretary Shreehari P - Member Kumaraswamy J - Member Jaishree S. - Member

5.4.2 – No. of enrolled Alumni:

260

5.4.3 – Alumni contribution during the year (in Rupees) :

98100

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni of SABS indulge actively in the college activities. Our Alumni participated as Judges for various competitions in fest, they are helping our students for placements and internships. They do focus on Environment aspects by distributing saplings, participating and giving awareness about social service and other related issues. This year is a mile stone for Alumni association because our association is registered under Karnataka Societies Act and it is named as "Shreyamsi-SABS Alumni Association". In this year few of our alumni have become recipients of various awards and recognitions– Apoorva N, has secured Gold Medal from Bangalore University for achieving First Rank in Sanskrit(2015-18 batch). Mr. Aditya Shravan recognized by National Geographic photography for his wild life photography(2015-18 batch). Our Alumni have also organised guest lectures. SAMSMARANE Annual Alumni was held on 08.06.2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution robustly adheres to a work-friendly environment by catering amenities to the working community. Teachers and students continuously take part in various co curricular and extra-curricular activities to make the institution to dawn as an acclaimed educational bastion that will uphold the society, in accordance with the goal of the institution. By conduct of regular meetings by the Principal and IQAC various issues pertaining to academics, curricular, co-curricular and extra-curricular activities, students' indulgence in various forums, students' progress, placement activities and training, research and innovation facilities, alumni interactions etc. are discussed .Every Department and Committee in the institution ensures effective implementation of planned activities. The IQAC mandates a code of conduct for the students and staff to maintain quality in academics and administrative

matters. Completion of syllabus is strictly communicated to the teachers by the respective Heads of the Departments. Faculty members adhere to the plan of action suggested by the department head. Committee coordinators design the events and activities by considering the students views by conducting meeting and interaction with students. Student coordinators are formed for various committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	<p>Internship Industry visit and field visits for students for practical exposure-</p> <ul style="list-style-type: none"> •Offering Certificate courses like Advanced MS-Excel, Tally, GST in association with industry partners like NICT, Artha Vidya etc. • Interaction with industry professionals in Career Guidance sessions. • Session was taken by alumnus of our college regarding career development. • Promoting internship among students
Human Resource Management	<p>Total Number of Teaching Staff: - 25</p> <ul style="list-style-type: none"> • Precise norms followed by the institution as per the direction from Seshadripuram Educational Trust for selection, recruitment, promotion. •Training for administrative and library staff. •Welfare medical facilities like medical insurance, reimbursement of travelling expenses, leave encashment, maternity benefit, sabbatical leaves and subsidized canteen facilities extended. • Financial incentives for attaining higher qualifications.
Library, ICT and Physical Infrastructure / Instrumentation	<p>Upgrading and increasing number of systems in library resource centre.</p> <ul style="list-style-type: none"> • Improving internet connectivity in Library Resource centre and labs with LAN connections and high bandwidth internet connection. •Increased facilities for ICT enabled teaching with 2 more classrooms being equipped in 2018-19. • INFLIBNET membership.
Research and Development	<p>The institution makes a sincere effort to create and transfer knowledge to students and motivate them towards becoming entrepreneurs.</p> <ul style="list-style-type: none"> • The following initiatives enhance quality in this area: • Financial incentives and felicitation for faculty awarded with M.Phil., Ph.D. Degree provided by the

Management. • Leave without pay facility for one semester extended to faculty in the final stages of Ph. D programmes in order to ensure quality research output. • Seshadripuram Research Foundation, a common platform for promotion of research is provided by the Management. • Organizing International and National Conferences of high Quality with publication in reputed UGC- recognized journals.

Examination and Evaluation

• As per guidelines and instructions from Bangalore University internal marks of all subjects of board examination are submitted online. Hall tickets for the board exams are also generated online, which in turn are downloaded by the institution and given to the students. • IA marks are made accessible to students and parents through IPOMO Campus Management Systems.

Teaching and Learning

• The faculties have been a part of various activities of the BU like question paper setting, worked as squad, evaluators, reviewers, external examiners, custodian, deputy custodian and chairman. • Efforts are made by the institution, to supplement the prescribed curriculum through various Valued Added Programmes to train students to enhance knowledge and skills to benefit themselves globally. The institution lays emphasis on integrating cross cutting issues related to gender, environment and sustainability, human values and professional ethics through the activities of various cells and forums

Curriculum Development

The institution adheres to the "ASPIRE" model for effective curriculum delivery

- The institution has devised its own methods for the effective curriculum delivery and its enrichment. The institution adheres to the system of the faculty preparing the lesson plan, maintaining work diaries, adopting distinctive methodologies to deliver the curriculum followed by feedback from students. The institution ensures that the faculties are given necessary support for effective curriculum delivery.

Admission of Students

• B.COM -227 • BBA -30 • BCA -60 The college conducts Orientation Classes, Lectures to motivate PU Students, Quiz,

Drawing, Talent Hunt and various other Competitions exclusively for PU students. Scholarship and Loan Facility awareness is given to aspirants. The Trust provides Merit Scholarship and Fees Concession for meritorious and needy students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Preparing lesson plan, attendance updating and reporting, Upload of internal marks and internal assessment report, semester time table– all these are under e-governance which are maintained by IPOMO.
Administration	The Institution works as per the guidelines given by the Trust and Governing Council in this direction. However, the Institution has Tally ERP software for better governance in the area of finance and accounts.
Examination	As per guidelines and instructions from Bangalore University internal marks of all subjects of board examination are submitted online. Hall tickets for the board exams are also generated online, which in turn are downloaded by the institution and given to the students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	8	12	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Medi-claim benefits • Maternity benefit of 135 days, beyond statutory limits: 14 beneficiaries in last 5 years • Leave Encashment, CL and EL. • Gratuity for staff with over 5 years' experience. • In-House medical facilities and health check-ups. • Felicitation and provision of financial benefit of Rs. 50,000/ upon superannuation. • A unique feature of the Trust is the Annual Get-together of Staff and Management Sneha Sammilana. Staff retired during the previous year are honored and recognized for their services on this occasion. • Higher Education Allowance on completion of M. Phil/ Ph. D/and qualifying for NET/ SLET • Reimbursement of registration fees and travel expenses for faculty participating and presenting papers at conferences, seminars, FDPs, etc. 	<ul style="list-style-type: none"> • Medi-claim benefits • Provident Fund /ESI (for staff drawing less than 15,000/) • Maternity benefit of 135 days, beyond statutory limits: 14 beneficiaries in last 5 years • Leave Encashment, CL and EL. • Gratuity for staff with over 5 years' experience. • In-House medical facilities and health check-ups. • Felicitation and provision of financial benefit of Rs. 50,000/ upon superannuation. • A unique feature of the Trust is the Annual Get-together of Staff and Management Sneha Sammilana. Staff retired during the previous year are honored and recognized for their services on this occasion. 	<ul style="list-style-type: none"> • Medi-claim benefits, • Merit Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the Institution conducts internal and external audits regularly for smooth functioning of the Institution. Day to day accounts are maintained in Tally ERP. Bi-annual internal audit is conducted by the auditors of the trust.

Institution is bound with internal audit mechanisms such as: • Vouching of receipts and postings to ledger, TDS deductions, and payments. • Scrutiny of scholarship disbursement register • Preparation of receipts and payments. • Submission of Audit report. Half yearly audit is conducted by the external auditor's M/S. Cherian Mathews and associates. The Institutional mechanism for external audit is: Thorough scrutiny of payments and receipts Verification by head of accounts in the Tally ERP Capital expenditure verification with bills, quotations received and comparative statements. The finalization of Balance Sheet by external auditors, after examination of books of accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Head of the Institution
Administrative	No		Yes	Head of the Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution does not have a Parent- Teacher Association. However, to enhance the quality of education, the institution conducts Parents -Teachers meeting every semester. The institution creates a platform for parents to share grievances if any and their observations. Parents can directly interact with faculty regarding their ward's progress with regard to attendance, performance, behavior and other concerns. Parents Teachers meetings are conducted on a regular basis. The parents are kept informed about their ward's performance through the IPOMO app.

6.5.3 – Development programmes for support staff (at least three)

Importance of Soft Skills in day to day life.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

International Conference by the Departments of Commerce and Computer Science.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	International Conference Contemporary Issues and Challenges in Technology , Commerce and Management	30/03/2019	30/03/2019	31/03/2019	200
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self defense	11/05/2018	11/05/2018	300	270
Walkathon to create the awareness on the significance role of women.	08/03/2019	08/03/2019	50	0
Women’s Day to create the awareness and significance of International women’s day among students and staff.	08/03/2019	08/03/2019	200	0
Legal Awareness on Anti- Sexual Harassment	30/08/2018	30/08/2018	250	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	No	0

Rest Rooms	Yes	3
Scribes for examination	Yes	3
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Principal:	28/06/2018	It is framed for the Principal to monitor, manage and educate the administration of the institution and take remedial measures / actions based on the stakeholders feedback and the smooth running of the system of the institution.
Code of conduct for students	28/06/2018	Students are oriented and adhere to the code of conduct which is framed to ensure indiscrimination on any grounds, expected behaviour, individual respect and healthy learning environment is prescribed through the handbook.
Code of Conduct for teaching staff	28/06/2018	It is framed to create learning and knowledge sharing environment and to critically evaluate their professional practice in light of their professional knowledge.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Practices Green practices followed by both the faculty members and the students in the campus are: 1) Bicycles – The students residing nearby are encouraged to come by bicycles. 2) Public Transport – Students - Out of total number of students 75 of our students come by bus, 10 of students stay nearby our institution. 2 of our students come by train. Staff - 35 of our staff come by bus and train. The faculty members and students are encouraged to use public transport for safety, security and fuel conservation purposes. 3) Plastic free campus: i. Display board in the premises denying usage of plastics in the campus. ii. Encouraging the usage of paper bags and Jute bags. On all occasions, jute bags are used instead of plastic bags. iii. In Office and staff rooms jute bags are kept to bring any stationeries, materials, food etc., to the institute. iv. Even in canteen usage of steel plates/leaf plates and steel cups, glass cups or paper cups are mandatory. 4) Paper Less office work: Institution has taken few initiatives to reduce the paper usage. i. The internal communication is done through Public Address system, which has reduced usage of papers for Circulars and any other information. ii. Printers are set by default for 2-sided printing, one sided papers are used for other activities. iii. Using Google Docs/forms for feedback collection, student information collection etc. Green landscape with trees and plants – NA 5) Tree plantation: Institution has taken few initiatives for the promotion of tree plantation. i. Tree plantation programme is organized every year Under NSS wing. ii. In all programme guests are given plants instead of bouquets. 6) LED bulbs are used in campus to reduce power consumption.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Training and Development Title of the Practice – “Training and Development – A Complete Support for Career Development” The Vision of our Institution is to provide education that would empower every individual and work towards building professional prudence with intention of making students highly scholastic. For the overall development of the students, it is necessary for the institution to organize and create a supportive environment. With the meticulous planning and its implementation, the institution has brought highly effective Training and development programs to facilitate students in making successful career. Value added programs, Vocational courses Add-on courses are mainly concentrated in this segment for overall development of the students. Objectives: 1. The facilitate support system to develop the students towards their career development. 2. To increase the practical knowledge of students and train them on employability skills with additional knowledge and certification of the same to make our students globally competitive. 3. To enable students to overcome the gap between academics and Industry. The Context: The context of Indian Higher Education focuses on Knowledge with Wisdom, Development of Leadership qualities in students, social, legal and Moral values and conduct. With mere subject knowledge, it’s challenging for the students to manage their professional career and management. Information and Data Analytics being more important in the current employment market, advance excel would be of great help to pursue their profession smoothly. Students require Grammar, Communication, Logical Reasoning, Aptitude and Pre-Placement training, mock interview, tally ERP, Advanced excel such many skills besides their academics in order to crack interviews, competitive exams and to have successful career .The above skills are imparted In association with Glisten Education Pvt Ltd

NICT. The classes are conducted to impart training on designed curriculum for 40 hours. The Practice: In this context, this practice enhances the students' wisdom along with knowledge they get through regular subjects that they study as per curriculum prescribed by Bangalore University. The Institution provides training and development from I semester to VI semester, 24 hours each semester. The Value-added curriculum is designed based on our institutional needs and requirements. For I and II semesters, the syllabus is on communication (LSRW) Listening, Speaking, Reading, Writing. Along with these classroom trainings, workshops are also conducted for I years on Business Communication, dressing etiquettes, Body language etc. In III and IV Semesters, more towards Quantitative aptitude, Logical reasoning, Numerical aptitude, Verbal ability is focused to enable students to attend placement drives in the final year. In each semester, as per designed curriculum, books will be issued to students which contain the content of Value added programs. In V semester training is provided on Resume preparations students are shown different kinds of Resumes and the importance of it will be communicated. Group discussions are conducted for the final year students. They are guided on the Do's and Don'ts of GD which gives them more clarity. Other sessions are based on Mail Etiquettes, Mock Interviews, and Simulation activities. Campuses to corporate workshops are also part of this program. Value Added programs make our students more capable than other students with mere subject knowledge in the degree curriculum. To make it more effective, tests are conducted, based on which performance certificates are issued to students. Along with Value added programs, students are also trained on Add-on courses such as Tally, SAP, to ensure they have more opportunities to flourish in their careers. Tally classes are conducted by NICT professionals giving both theoretical and Practical sessions to students which give them the practical exposure to accounting world. Every Year we have almost 20 recruiters hiring students, (Thomson Reuters, Northern Trust, Cap Gemini, Eureka Forbes, Just Dial, ICICI Prudential, etc., with pay package starting from 1.2LPA to 4LPA. With these extensive training sessions, students of the institution are working in reputed companies. Students are also working in Aviation industry after attending the Aviation course, conducted at the institution and are enjoying their flying career. Tally classes have given practical exposure and students are also working as accountants. Problems encountered and resources required: For the effective Training and Development sessions to be conducted for best results, there were few problems initially, such as follows: 1. Students were showing less interest towards value added classes initially. Later curriculum of value added course was redesigned as to conduct classes on activity based, as a result of which participation of the students increased in the classes. 2. Classes were conducted during the vacations, due to which the strength of students were less. To avoid the absenteeism and improve the strength, these Value-added classes were included in regular time-table and attendance system was inculcated, due to which the number of students attending the sessions increased. 3. To create more seriousness towards the Value-added classes, test was conducted after the completion of syllabus along with other subject tests/exams. 4. Attendance system was improvised. Both online and manual attendance system is managed to have proper attendance of the sessions. Each session has been recorded for later access. If any problems are encountered by students during the session, the recorded class is accessed to provide solution. 5. Highly effective trainers are the resources which is an essential part of the training. For effective training, professional and corporate trainers visit our institution to train our students. MENTORING: Title of the Practice - "Mentoring - Manthana" Objectives: 1. To establish the mentor as a role model and to support the mentee for personal and academic development. 2. To improve discipline and human interaction on the campus through the mentoring system. 3. To provide complete motivation and support to students for their overall improvement and success. 4. To provide an opportunity for students to

learn and practice professional networking skills. The Context: The institution with a vision of imparting education gets students admitted from diverse backgrounds in terms of academics, financial and cultural background. There had to be a system where in students could bring in their views, opinions and ideas or any problems if any. The institution had to rely on the class teachers towards students concern and responsibility earlier they could not keenly observe the academic progress and other activities of every student in their class, due to the strength of the class being 75 to 80 in each class. Class teachers used to interact on their progress reports but could not contemplate individual student's strengths and weaknesses in their personal life and guide them due to more number of students in the class. To ensure that there is more individual attention given to all the students and to overcome the challenges mentoring was necessary to be adopted. This mentoring program would add the quality of self-reliant and judicious use of leisure time apart from daily academic routine. The mentor counsels the students and helps them to cope with their personal problems, motivate them to proceed with their career ambitions. Due to vulnerable age of the students, they tend not to be obedient on certain aspects like attendance, behavior aspects, dressing, use of mobiles in the premises, being late to the classes etc. Mentoring becomes essential to have a healthy and congenial environment for both students and teachers in the premises as it builds healthy rapport between the institution and the students.

The Practice: For the success of Mentoring, practicing in a right way is inevitable. ALMANAC a record book for the mentees is maintained. Irrespective of the discipline, BBA, B. Com, and BCA, Mentorship is assigned to each faculty of the institution considering the lab and other activities of both students and staffs. Each Mentor is assigned 34 Mentees, and the same Mentors will continue to guide and counsel the allotted students throughout their degree curriculum. Mentor conducts regular meetings with their Mentees to know their Test scores, Preparatory results, semester results, their participation in various committees and other activities, attendance etc., to understand problems if any. Each mentor motivates students to be regular to classes, participate in class and college activities. Mentor also encourages the mentees for participation in various co-curricular and extra-curricular activities. The Mentor helps the students to understand the functionality of the institution if they have any issues, and guidance is provided on their personal issues, Academic/professional ambitions. Problems encountered and resources required:

For an efficient and effective Mentoring to be practiced, there were few challenges and problems which had to be faced 1. It was not possible for mentors to complete their interaction with mentees within the time prescribed. An option was given to mentor to meet mentees at their convenient time during college hours. 2. It was found that few mentees would not open up with the mentor later mentors were instructed to meet such mentees frequently. The program initially faced lot of challenges but later this program was found to be very useful to the overall development of students and hence it becomes popular amongst the faculty and students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sabs.ac.in/downloads/Best-Practice.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

4Cs Community Concern - Compassionate Companion 4Cs Community Concern - Compassionate Companion Community Concern - Compassionate Companion to nature and nation To inculcate humanitarian values and to dawn as an educational bastion is the mission and goal of the institution. The institution is putting

efforts towards making students socially responsible. To be the nation builder is first to have sense of being supportive and being there for someone. It is their responsibility of inculcating desirable value systems among students. With the existing diversities and pluralities in the society, students should be more sensitive towards the societal issues. With these intentions, various forums and committees have been framed to share knowledge as well as create awareness of responsibility towards the society and nation. The Eco-Club sensitizes the students towards Environmental support and concern. It organizes various activities and competitions focusing on nature and environment. It has conducted Clay Ganesha preparation session in order to create awareness on hazards caused by the usage of coloured Ganesh. It also conducts awareness program to the students of nearby schools on hazards caused by the usage of Cracker. The NSS motto "Not Me but You" is rightly followed to create a thought among students to serve others in the society and to be socially responsible citizens. The NSS has organized Swachatha program in nearby locations. Women Empowerment Cell and Equal Opportunity Cell in association with Anti-Ragging and Anti-Sexual harassment cell respond to the rising issues in the society. These committees had conducted self defence program and awareness on the importance of educating a girl child, to stop violence against women instead respect the gender and provide equality to stay happily in the society. The students make creative posters on Anti-Ragging, and on above said issues to provoke a thought about these issues in their minds. Most important distinctive feature is our "ASMITHE" - Community Centre. The basic intention of this is to serve the society. With the same goal towards society, our students and faculty visit the orphanage on regular basis to teach the students as per their needs and requirements. In Association with NSS, the cell organizes various cleaning programs at Orphanages and schools for differently abled students. It had organized free eye-check-up camp for the people of Sogala village during NSS special Annual Camp, where more than 200 people sought the benefit of eye check-up. The institution has also adopted a School in Mutturayanagara for the purpose of imparting skills such as Basics of Computers, Basics of Drawing, Dance, Singing etc. These skills are taught by students of our college to students of school.

Provide the weblink of the institution

<https://www.sabs.ac.in/downloads/Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plan of Action for the next Academic year: Future plan of action for the academic year 2019-20 was placed before IQAC meeting held at the end of academic year 2018-19. Following are approved plans. 1. To extend the ICT facilities to few more classrooms. 2. To Promote Research activities among faculties and students. 3. To organise workshops on new trends in commerce such as GST and IFRS. 4. To increase the usage of modern teaching methodologies. 5. To form blood Donors Bank under Youth Red Cross Wing. 6. To fortify the alumni participation. 7. To organise E-literacy Program for Non-Teaching Staff. 8. To enhance the outreach programs. 9. To increase the Library resources.