



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SESHADRIPURAM ACADEMY OF BUSINESS STUDIES
Name of the head of the Institution	JAYARAMA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	080-28488676
Mobile no.	9341325535
Registered Email	sabsblr@gmail.com
Alternate Email	principal.sabskst@gmail.com
Address	No.18, KOMMAGHATTA ROAD, KENGERI SATELLITE TOWN, BENGALURU
City/Town	Bengaluru
State/UT	Karnataka
Pincode	560060

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		PRABHAKAR P			
Phone no/Alternate Phone no.		08028488676			
Mobile no.		9740733996			
Registered Email		iqac@sabs.ac.in			
Alternate Email		hodbca@sabs.ac.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.sabs.ac.in/downloads/AQA-R-Report-2018-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.sabs.ac.in/downloads/2019-20-calendar-of-events.			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.35	2019	27-Mar-2019	26-Mar-2024
6. Date of Establishment of IQAC			12-Sep-2013		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
AAA		10-Aug-2020		4	

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N A	N A	N A	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. All the departments are encouraged to conduct seminars, workshops, conferences etc. 01 Seminar, 01 FDP, 03 Guest Lectures, 03 Days Workshops conducted during this academic year (20192020) 2. All the staff and students are encouraged to attend seminars, workshops, conferences etc. so faculty attended state level, national level workshops, conferences and seminars during this academic year. 3. Computer Literacy for Non teaching Staff. 4. Students are encouraged for higher studies. Due to encouragement students are able to compete and got admissions in Bangalore University, Central University and affiliated colleges also to do P.G. Courses. 5. Due to the encouragement, faculty were presented in various seminars during the academic year 20192020

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality

Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
"Monitoring student progression through mentoring and counseling"	"Student monitoring has been progressing as a continual process throughout the year"
Enhancing Research activities	"The research forums are active in promoting research interest and aptitude among the teachers and students"
"Student satisfaction survey report will be utilized for policy making and implement new plants to help students."	"Action taken on student feedback is compiled. Committee has listed out the issues and suggestions given by the students and discussed with IQAC. "
Academic Administrative Audit for the year 201920	Academic Audit has been done by the internal members and submitted to IQAC. IQAC has considered and made a plan for improvement during the year 20202021
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Council	14-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

22-Mar-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

07-May-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

An efficient Management Information System to store, analyze and share data for optimum functioning is an essential requirement of an educational institution. The Trust supports the college to maintain and monitor the proper records with precision. One of

the major tools of MIS used by the college is Campus Engagement platform of IPOMO Communications which offers the advantage of accessibility on mobiles, thus making it extremely user friendly. Attendance and Course Tracking System of the college is maintained through IPOMO, which provides the authorities, faculty, students and parents direct access to live attendance updates as well as internal assessment marks. Admission records are computerized and data base is maintained and shared with IPOMO. Student details of each class and section, languages, electives are mapped with timetable so that attendance can be recorded live for individual student. Attendance and Internal Assessment marks are displayed on IPOMO and accessible to students and parents. Important messages to staff, students and parents are regularly communicated through IPOMO. In all, the IPOMO MIS enables the institution to reduce the usage of paper, thereby promoting an ecofriendly environment. Tally software is used to maintain accounts and finance records on regular basis.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Response: The institution ensures effective curriculum delivery through a well - planned and document process. The institution adheres to the "ASPIRE" model for effective curriculum delivery. A - Analyze: Performance of the student during the previous year is analyzed by the IQAC before the commencement of the each semester. Based on these analysis gaps in teaching methodology facilities required and any additional support required by the students are identified. S - Set Goals: At the beginning of each academic year, the goals are set through perspective plans to attend the expected outcomes. P - Plan: The institution plans the academic schedule as per Bangalore University academic calendar. Before the commencement of each semester a meeting is held to plan academic activities and guidelines are given to departments and committees to prepare a plan of action and later on IQAC prepares final schedule of activities. I - Implementations: Institutions adopt the following measures to complete the curriculum within the time frame planned. 1. Work load for each faculty member is prepared by the HOD's of respective departments and submitted to the HOI for execution. 2. Master Time Table is prepared based on the subjects prescribed by the University including Laboratory, Value Added Course and Add on Courses. 3. Each faculty member prepares a lesson plan in the prescribed format as per time table and academic calendar and submits it to HOD's for verification and

approval. 4. Continuous internal evaluation is done on the basis of assignments, activities, competitions and through internal assessment tests, pre-final exams and attendance of each semester. R - Review: IQAC in association with HODs ensures successful adherence to planned activities 1. As per the Lesson Plan Classes will be conducted and it is entered in the work dairy. At the end of each month work dairy will be verified by HOD's of respective department and HOI. 2. Feedback on syllabus completion will be taken at end of each semester and the performance of each student is updated to parents. E - Enhancement: FDPs, workshops, conferences and seminars are organized by the college for the enrichment of the knowledge and also encourage participating in various faculty enrichment programme conducted other than the college campus. The management also provides financial assistance to the faculty members who attend such programme.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	15/07/2019
BBA	Administration/Management	15/07/2019
BCA	Computer Science	15/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Meditation	30/07/2019	885
Value Added Classes	16/07/2019	885
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Our institution has structured feedback system which is used for effective monitoring system to bring changes keeping the various stakeholders in mind. The changes suggested by various stakeholders have been implemented towards holistic development of the institution includes teaching - learning, infrastructure, value addition programs. ? Students are given an opportunity for Institutional feedback which covers all major areas from teaching learning and evaluation system, quality of faculty to knowledge infrastructure to extracurricular activities to placements. The feedback collected from various stakeholders is analyzed and the action taken report is used as the basis for improvements in many areas. Based on the feedback analysis, IQAC and HOI has decided to continued add - on courses which helps in filling the gap between academia and Industry. ? Feedback from teachers of various departments is taken manually and analyzed by IQAC and HOI. The feedback obtained gives an insight that there should be change in syllabus on regular basis which meets the industry needs, skill oriented, practical oriented and syllabus that teaches moral and human values. ? Feedback collected from parents manually during Parent-Teacher Meeting and analyzed by IQAC and HOI with respect to the syllabus in connection with their wards. Suggestions and recommendations given by parents were brought into the notice of the Governing Council. ? Alumni feedback is collected at the Annual alumni get-together as well as in individual interaction with faculty and Principal and also through Alumni members in IQAC. Regular alumni interaction with present students has led to enriching the knowledge of industry and been a good value addition for overall progress among our students. Link in the Website https://drive.google.com/file/d/0B_HaAZdi9AhgdHh0UVo0UkpIZVl0TThCU25QY0ktYzFEWW13/view?resourcekey0-JErksBb5D-aCt921DQAcIA

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Science	90	92	67
BBA	Management/Ad ministration	60	70	41
BCom	Commerce	240	312	240

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	885	0	24	0	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
24	22	0	8	0	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system is available. The practice is named “Manthana” and it is also considered as one of the best practices of the institution. The details of the Students Mentoring System are stated below: About Mentoring System: With the intent of creating a comfortable atmosphere for students at the educational institution, it becomes necessary to mentor the students. This creates a platform for the students to share their views, opinions, problems if any with the mentors and also enable them to focus towards achieving their goals. The mentors counsel the students and help them to cope with their personal problems, motivate them to proceed with their career ambitions. At the vulnerable age of the students, some students tend to be less focused on aspects like they tend not to be obedient on certain aspects like attendance, behavioral aspects, dressing, use of mobiles in the premises, being late to the classes etc. Mentoring becomes essential to have a healthy and congenial environment for both students and teachers in the premises as it builds healthy rapport between the mentors and the students. Objectives: 1. Mentoring aims at providing complete motivation and support to students for their overall improvement and success. 2. Help to identify career paths for students and support student’s personal growth. 3. Provide an opportunity for students to learn and practice professional networking skills. 4. Equip students with the understanding and tools to make ethical and informed decisions. 5. To improve discipline and human interaction on the campus through the mentoring system. Process of Mentoring: a) For the success of Mentoring, practicing in a right way is inevitable. Irrespective of the discipline, BBA, B. Com, and BCA Mentorship is assigned to each faculty of the institution considering the lab and other activities of both students and staffs. b) Each Mentor is assigned 33 Mentees, and the same Mentors will continue to guide and counsel the allotted students throughout their degree curriculum. c) Mentor conducts regular meetings with their Mentees to know their Test scores, Preparatory results, semester results, their participation in various committees and other activities, attendance etc., to understand problems if any. d) Each mentor motivates students to be regular to classes, participate in class and college activities. e) Mentor also encourages the mentees for participation in various co-curricular and extra-curricular activities. f) The Mentor helps the students to understand the functionality of the institution if they have any issues, and guidance is provided on their personal issues, Academic/Professional Ambitions. g) A record called “ALMANAC” is maintained to record and review the mentees’ performance and progress throughout their course of graduation in the institution. Impact of Mentoring System: 1. There has been Increase in the results of students from their admission to their completion of graduation, there are also students with 1st class percentage in PUC who have secured distinction at the time of graduation. 2. Students’ overall participation has increased in different activities and events.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
885	24	1 : 37

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	24	0	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	C41	VI Semester	28/09/2020	17/11/2020
BBA	C26	VI Semester	28/09/2020	02/11/2020
BCA	SB7	VI Semester	28/09/2020	22/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Students are evaluated continuously through the stages of Diagnostic, Formative and Summative Assessment Methods. Subject Teachers, class teachers and mentors assess the skills of students at various levels before finally allotting internal marks based on the frame work of evaluation set by Examination Committee of the college and Bangalore University guidelines. Diagnostic Assessment: Learning ability and knowledge base of students are assessed by classifying them as slow and advanced learners based on their performance in previous qualifying exams, after which each department conducts bridge course during regular class hours as per time table. Attendance for the bridge course tests are mandatory for all students and post bridge course assessment test is conducted to measure the effectiveness of bridge course and performance level of students. Formative Assessment: It is an ongoing assessment done for all students during regular teaching hours to give instant feedback regarding their learning levels based on learning outcomes measured through various methods. Teachers apply techniques like Oral Quiz, Group Discussions, Power Point Presentations, Role Plays, Verbal Tests, Case Study Analysis, Assignments etc., to assess the ability of students. It is also considered for allotting internal marks. Summative Assessment: At the end of each semester total of 30 internal marks are allotted to each student based on their Attendance, Assignments and Performance in two Internal Assessment Tests and a Pre-Final Exam. Also, 50 marks for their participation in activities, events and competitions conducted by various Forums of the college as part of Extra and Co-Curricular Activities as per Bangalore University guidelines.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

The institution plans academic schedule as per Bangalore University academic calendar as follows: 1. Before commencement of each semester, a meeting is held to chalk out the academic plan. 2. Every department prepares an academic calendar and action plan according to university curriculum along with curricular and extra-curricular activities and submits it to IQAC. 3. The coordinators of various committees, forums submit their plan of action of various activities to the IQAC. 4. The Examination Committee submits the schedule of internal assessment tests and pre-final examination to IQAC. 5. The IQAC prepares the final schedule of activities, curriculum plan and evaluation blueprint in consultation with the HODs, Examination Committee, Time Table Committee and Coordinators of various committees. 6. Major events like date of commencement of the class, last working day, schedule for the internal assessment tests, pre-final examination and university exams along with various other activities are reflected in the academic calendar. Challenges in completing the curriculum within the planned time span and calendar, are set right by the following measures: 1. Use of ICT facilities and other teaching aids in delivery of content as per schedule. 2. Work diary is maintained and submitted to HODs and Principal at the end of each month for verification, thus ensuring that the activities are in accordance with the academic plan and the same is verified by IQAC at the end of the semester. 3. Special and remedial classes are conducted for slow learners to facilitate them, to perform well in exams.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sabs.ac.in/courses-offered>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
SB7	BCA	Computer Science	48	45	93.75
C41	BCom	Commerce	199	162	85.42
C26	BBA	Managament /Administartion	24	24	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://sabs.ac.in/downloads/Student-Satisfaction-Survey-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Workshop on Industry Exposure - Production Process and Cost Analysis	Commerce and Management	10/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	COMMERCE AND MANAGEMENT	1	00
International	COMMERCE AND MANAGEMENT - 08, COMPUTER SCIENCE - 02, LIBRARY SCIENCE - 01, SPORTS DEPARTMENT-01	12	5.59
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce and Management	6

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Review on Security Issues in Cloud and Introduction to implementation of Devescops to avoid security issues in Cloud	Reshma B	International Journal of Scientific Research in Computer Science, Engineering and Information Technology	2019	0	International Journal of Scientific Research in Computer Science, Engineering and Information Technology	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Null	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	8	6	15
Presented papers	3	8	1	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Jalashakthi Awareness Program	Sri Rajarajeswari Vidy School Rajarajeswarinagar Bangalore	1	28
State Level Training Programme on "Enhancing	Yenepoya (Deemed to be University)	55	54

Knowledge Skills of NSS Programme Officers to Educate Community on Prevention and Control of Common Cancers"			
Swachhta Pakhwada Lake Cleaning Activity	9 th KAR NCC	2	36
Heartfulness Meditation Training at Kanha Shanthi Vanam, Hyderabad	Outdoor Kamallesh D Patel Daaji founder of Kanha Shanthi Vanam, Hyderabad	5	46
Jatha on National Pulse Polio Awareness programme	Dr. Reshma, Government Primary Health Centre, Kengeri Upanagara,	5	84
Public Awareness Survey on Covid -19	Bangalore University NSS Unit	24	300
Empowering Educators Icsi Teachers Week 2019 Ethical Governance - Role Of Teachers	Institute Of Company Secretaries Of India	3	8

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Certificate of Appreciation	Youth Red Cross, Karnataka Voluntary Blood Donors Association	93

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Abhiyan	NSS, NCC	Swachcha SABS	24	884
Swachh Abhiyan	Sri Rajarajeswari Vidya School Rajarajeswarinagar Bangalore	Jalashakthi Awareness Program	1	28
Swachh Abhiyan	In Association With BBMP	Swachchatha Andolan Procession and	1	18

	Kengeri	Cleaning Activities Near Railway Station- Let's be the Change Plog Run		
Swachch Abhiyan	Bangalore University NSS Unit	One Day Shramadhana/ Cleaning Camp At Jnanabharathi Campus	0	28
Swachch Abhiyan	9 th KAR NCC	Swachhta Pakhwada Lake Cleaning Activity	2	36
Pulse Polio	Dr. Reshma, Government Primary Health Centre, Kengeri Upanagara,	Jatha on National Pulse Polio Awareness programme	5	84
Awareness on Novel Corona Virus	Government, Primary Health Centre, Kengeri Upanagara	Novel Corona Virus (Covid-19) Awareness	24	105
Awareness on COVID -19	Bangalore University NSS Unit	Online Workshop on Awareness Against Covid-19	24	84
Awareness on Covid -19	Bangalore University NSS Unit	Public Awareness Survey on Covid -19	15	300
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Entrepreneurial	Business Tycoon	15/09/2019	29/12/2019	07

Internship
Program

Academy

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15	4.02

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
EASYLIB	Fully	4.3.3	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9023	1505499	116	16267	9139	1521766
Reference Books	1496	444197	124	71361	1620	515558

e-Books	3135000	35400	0	0	3135000	35400
Journals	17	42566	14	36560	31	79126
Digital Database	0	0	0	0	0	0
CD & Video	5	599	0	0	5	599
Library Automation	1	31200	0	0	1	31200
Weeding (hard & soft)	0	0	0	0	0	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	90	2	2	0	0	1	3	150	0
Added	0	0	0	0	0	0	0	0	0
Total	90	2	2	0	0	1	3	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
217.52	87.3	15	4.02

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Management has well-defined procedures and policies for maintaining and utilizing physical, academic and support facilities. General maintenance and upkeep of these facilities are the responsibility of the institution. Physical Facilities include Class Rooms, Laboratories, and Computers. Support staff are appointed to assist in general maintenance such as cleaning and maintenance of classrooms and laboratories. Regular maintenance of computers is carried out by the programme officer. Major maintenance works are entrusted to experts. The LCDs, LEDs provided in the Class Rooms are maintained by M/s. U.S. Enterprises on call basis. All systems are covered under an AMC with M/s. Sumithra Computers Sales and Services, a company appointed for the same by the Management. The college website is maintained by M/s. Swaragh Technologies on a yearly basis. The college has Xerox Copier Machine, which is maintained by M/s. Anugraha Agencies. CCTV Camera facility which is maintained by M/s. Oriole Electronics Pvt. Ltd. Lift facilities which is maintained by M.s, Johnson Lifts (P) Ltd. The college also has a Diesel Generator set, the maintenance of which is carried out by M/s. Swamy Enterprises. General infrastructural facilities are maintained by college support staff. The services of Trust Engineer, Electrical engineer, electricians, plumbers are always available. The Construction of Buildings/ Extension etc. are carried out by the Engineering department of the Trust. Whenever urgent Civil works and maintenance works are required, the same are got done through M/s. Manasi Enterprises., Civil Contractor. The college has Canteen Facilities for the students and staff which is an outsourced agreement. Drinking water facilities are made available to the students and staff, M/s. SLN Enterprises Bangalore supply the water cans on a daily basis. The institution has academic and support facilities like Library, Sports, NSS, Civil Defence, NCC etc. The library is provided with LAN/WIFI facilities for the Computers, with OPAC and Easy Lib Software. All sports facilities are maintained by the Physical Education Director along with college support staff. NSS activities are conducted regularly which focus on personality development through community services. Along with the activities regular camps are organised. The college NSS unit actively participates in NSS programmes that are affiliated to Bangalore University. The grievance identified at the initial level are brought to the notice of IQAC or the Superintendent followed by which the same is brought in to the notice of the higher authority. Immediately a letter correspondence is carried out to the respective department in the Trust. Later the grievance is addressed by the concerned agency.

<https://www.sabs.ac.in/downloads/Procedures-and-policies-for-maintenance.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarships	276	1497100
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Personal Counselling	10/10/2019	7	Faculty
Soft Skill Development	16/07/2019	885	Glisten Project Solutions Pvt. Ltd
Remedial Coaching	13/08/2019	415	Dept. of Commerce and Management, Dept. of Computer Science, Dept. of Languages
Language Lab	31/08/2019	156	Department of English
Bridge Courses	16/07/2019	348	Dept. of Commerce and Management, Dept. of Computer Science, Dept. of Languages
Meditation	30/07/2019	885	Healthfulness Meditation
Mentoring	06/09/2019	885	Class Teachers/Mentors
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance and VAC	225	274	0	121
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
85	8	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Deloitte, Socite Generale, Genepac, Fidelity, E	851	121	Kalpanik Technologies	1	1

and Y, State Street, Amazon, Cape Gemini, Aditya Birla, Infosys, First American, Empower Retirement, Greet Technologies, Netty Fishy Network, q

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	27	B.Com	Commerce	Uploaded	Uploaded
2019	4	BBA	Management	Uploaded	Uploaded
2019	5	BCA	Computer Science	Uploaded	Uploaded

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SLET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Colors Week	College Level	885
PARICHAYA Orientation Programme on 15/7/2019	College Level	348
Inter-class Competitions conducted in various sports for 2019-20	Inter Class	212
College Annual Athletic Meet Conducted on 14/9/2019	Inter Class	225
Talent Hunt	Inter Class	140
Independence Day Celebration	College Level	280
AYRA 2K19 PU Fest	Intercollegiate	225
Republic Day Celebration	College Level	160

DHVANI 2020 UG Fest	Intercollegiate	395
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Bronze Medal	International	1	Nil	18PZC41195	VIJAYA
2019	Aalap 2020 - 1st Prize	National	Nil	1	19PZC41042	DEEPTHI R BHAT
2019	Winner of "I am the next Super Star"	National	Nil	1	19PZC41042	DEEPTHI R BHAT
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As the university does not permit student unions, there is no official Students Council in the College. However, students are encouraged by providing opportunities to enhance their leadership qualities and their organizational skills where students take active role in all Forum Activities of the college.

- Coordinators will be selected for IQAC and they will take active part in all the activities performed under IQAC for Quality Enhancement.
- Class representatives are selected on student's choice and are responsible for coordinating with faculty and Communicating all important information, distribution of study material etc.
- Coordinators are selected for each forum and are given responsibility of organising activities including interclass competitions, training for intercollege competitions and ensuring proper communication.
- Student representatives play a very important and active role in organizing inter-college fests, starting from generating ideas to organize and promotion by producing innovative videos in planning and conducting the events. Faculty plays an advisory and supportive role.
- Student representatives play a major role in organising events like College Day, Ethnic Day and Entrepreneur Development (ED) mela.
- Students Sports Committee members assist in planning and execution of all sports activities in college, like conducting, making selections, interclass team competitions, Annual Athletic Day, seminars and also in bringing out the Sports newsletter.
- Students are actively involved in editorial board of magazine committee-PRANATHI where they take in-charge of designing and editing the content.
- Senior NCC Cadet will take the in-charge in conducting regular practices of remaining cadets for the better performance.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

YES, To bring all the old students of SABS College under one vibrant forum for exchange of experience and knowledge and develop a strong network among themselves for bonding and fellowship and their career advancement. To

establish a forum to preserve the memories, associations and traditions of the institution. To maintain continuity by serving as a vital link between the past and the present student, staff and members of the management of the Institution. To maintain a database containing information such as name, permanent address, mobile number and mail id, years of study, qualifications and present occupation of members of the Association. To encourage, foster and promote close relation between College and its Alumni for the growth of the institution in the areas of industry interaction, admissions, internships and placement. To make optimum use of alumni expertise to conduct Alumni - student knowledge exchange programs like professional lectures, FDPs, training programs, conferences etc. To help and encourage outstanding students among the alumni for pursuing higher studies. To set up an Alumni Scholarship Fund for offering scholarships to meritorious students from underprivileged backgrounds. Below are the office bearers list Prof Jayarama - President Harish Kumar - Vice-President Sowmya D N - - Secretary Asha G - Treasurer Raghavendra G - Joint Secretary Manohar Reddy KS - Joint Secretary Shreehari P - Member Kumaraswamy J - Member Jaishree S. - Member Nandini R G - Coordinator

5.4.2 – No. of enrolled Alumni:

262

5.4.3 – Alumni contribution during the year (in Rupees) :

90300

5.4.4 – Meetings/activities organized by Alumni Association :

SABS Alumni Association "SHREYAMSI" conducted various activities in the year 2019-20. Regardless of the Covid-19 pandemic, our Alumni have remained active and took participation in all activities online with great enthusiasm and success. They are helping constantly for the development of institution. Virtual Alumni meet was organized on September 12, 2020 at 11.00 AM. Principal, Trustee - Seshadripuram Education Trust, Governing Council Chairman -SABS, Head of Departments, Teaching Faculties and SABS Alumni Association were present. On 13th July 2019, Alumni Association organized Seed Balling Activity at GOVERNMENT PRIMARY HEALTH CENTRE to enhance the environment conscious among students and to serve the society in environmental aspects. On 31st July 2019, Alumni Association and Placement cell jointly organized Pre-Placement Training Group discussion to all final year students to enhance the job skills among the students On 15th August 2019 , Secretary of Alumni Association called to order the regular meeting of SABS Alumni Association ,issues related to Calendar of Events , PAN card number of Alumni Association ,Corpus funds and Pass the board resolution and other plans were discussed On 26th October 2019, Our Prestigious Alumnus were invited as judges for "PU - FEST AYRA -2K19" an intercollegiate PU Fest. On 18th, 19th November 2019, SABS conducted Career Drive for SIPUC Students, Our Alumnus joined with us to create awareness and guidance about competitive exam, career option. On 6th February 2019, Blood Donation and Eye Check- up Camp was organized, Alumnus of SABS actively participated in the event by Donating blood they become inspiration to the present students. On 10th April 2020 , Conducted an online Workshop on "Awareness Against COVID -19" for all Students , Staff and Alumni , an awareness programme on the need of complete understanding of the symptoms ,precautionary measures and preventive measures required dealing effectively with this deadly Virus. On 25th April 2020, Conducted an Online Essay writing competition on the topic "IMPACT OF COVID-19 - Issues, Challenges and opportunities for the students to engage them during Pandemic Lockdown. On 9th May 2020, Conducted an Online Banking Training (TCS) for our Final Year B.Com and BBA Students on the topic "BANKING WORKING PROCESS", Our Alumni Mr.Prathap, Training Officer SBI was the speaker for the programme. <https://drive.google.co>

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution strongly believes in a work-friendly environment by providing necessary amenities for the working community. Teachers and students are vibrantly motivated to take part in different set of co curricular and extra-curricular activities to make the institution to dawn as an acclaimed educational bastion that will uphold the society, in accordance with the goal of the institution. Various issues pertaining to academics, curricular, co-curricular and extra-curricular activities, students’ indulgence in various forums, students’ progress, placement activities and training, research and innovation facilities, alumni interactions etc. are looked into in the meetings by conducting regular meeting by the Principal and IQAC. Every Department and Committee to ensure successful implementation of planned activities. The IQAC mandates a code of conduct for the students and staff to maintain quality in academics and administrative matters. Completion of syllabus is strictly communicated to the teachers by the respective Heads of the Departments. Faculty members adhere to the plan of action suggested by the department head. Committee coordinators designed the events and activities by considering the students views by conduction meeting and interaction with students. .Student coordinators are formed for various committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Upgrading and increasing number of systems in library resource centre. • Improving internet connectivity in Library Resource centre and labs with LAN connections and high bandwidth internet connection. •Increasing facilities for ICT enabled Teaching.. • INFLIBNET membership
Teaching and Learning	• The institution adheres to the “ASPIRE” model for effective curriculum delivery • The institution has devised its own methods for the effective curriculum delivery and its enrichment. The institution adheres to the system of the faculty preparing the lesson plan, maintaining work diaries, adopting distinctive methodologies to deliver the curriculum followed by feedback from students. The institution ensures that the faculty are given necessary support for effective curriculum delivery. • The faculty have been a part of various activities of the BU like question paper setting,

worked as squad, evaluators, reviewers and external examiners. • Efforts are made by the institution, to supplement the prescribed curriculum through various Valued Added Programme • Programmes to train students to enhance the knowledge and skills to benefit themselves globally. The institution lays emphasis on integrating cross cutting issues related to gender, environment and sustainability, human values and professional ethics through the activities of various cells and forums

Industry Interaction / Collaboration

- Internship Industry visit and field visits for students for practical exposure-
- Offering Certificate courses like Advanced MS-Excel, Tally, GST in association with industry partners like NICT.
- Interaction with industry professionals in career guidance sessions.
- Session was taken by alumnus of our college regarding career development. guidance sessions.
- Promoting internship among students

Human Resource Management

Total Number of Teaching Staff: - 25

- Precise norms followed by the institution as per the direction from Seshadripuram Educational Trust for selection, recruitment, promotion.
- Training for administrative and library staff.
- Welfare medical facilities like medical insurance, reimbursement of travelling expenses, leave encashment, maternity benefit, sabbatical leaves and subsidized canteen facilities extended.
- Free clinic facility with full time doctor on call.
- Financial incentives for attaining higher qualifications.

Research and Development

- The institution makes a sincere effort to create and transfer knowledge to students and motivate them towards becoming entrepreneurs.
- The following initiatives enhance quality in this area:
 - Financial incentives and felicitation for faculty awarded with M.Phil., Ph.D. Degree provided by the Management.
 - Leave without pay facility for one semester extended to faculty in the final stages of Ph. D programmes in order to ensure quality research output.
 - Interaction programmes with eminent researchers and scholars, some from institutions in UK and USA organized for faculty and interested students.
 - Organizing

	International and National Conferences of high quality with publication in reputed UGC- recognized journals by UG and PG Departments of Commerce and Management and English department respectively • Conducting Research Day for students
Examination and Evaluation	<ul style="list-style-type: none"> • As per guidelines and instructions from Bangalore University internal marks of all subjects of board examination are submitted online. Hall tickets for the board exams are also generated online, which in turn are downloaded by the institution and given to the students. • IA marks are made accessible to students and parents through IPOMO Campus Management Systems.
Curriculum Development	<p>Teaching and Learning and Curriculum Development</p> <ul style="list-style-type: none"> • The institution adheres to the "ASPIRE" model for effective curriculum delivery • The institution has devised its own methods for the effective curriculum delivery and its enrichment. The institution adheres to the system of the faculty preparing the lesson plan, maintaining work diaries, adopting distinctive methodologies to deliver the curriculum followed by feedback from students. The institution ensures that the faculty are given necessary support for effective curriculum delivery. • The faculty have been a part of various activities of the BU like question paper setting, worked as squad, evaluators, reviewers and external examiners. • Efforts are made by the institution, to supplement the prescribed curriculum through various Valued Added Programme • Programmes to train students to enhance the knowledge and skills to benefit themselves globally. The institution lays emphasis on integrating cross cutting issues related to gender, environment and sustainability, human values and professional ethics through the activities of various cells and forums

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Preparing lesson plan, attendance updating and reporting, Uploading internal marks and internal assessment report, semester time table all these are under e-governance which are

	maintained by IPOMO.
Finance and Accounts	The Institution works as per the guidelines given by the trust and Governing Council in this direction. However, the Institution has Tally ERP software for better governance in the area of finance and accounts
Examination	As per guidelines and instructions from Bangalore University internal marks of all subjects of board examination are submitted online. Hall tickets for the board exams are also generated online, which in turn are downloaded by the institution and given to the students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	The Eternal Torchbearers in Ever Changing world	NA	10/07/2020	07/10/2020	60	Nil
2020	E-Literacy	Computer Skills and Office Automation	11/06/2020	22/06/2020	Nil	29
2020	Academic Identity and Research Enhancing Visibility	NA	12/02/2020	12/02/2020	50	Nil
2020	FEP- Adapting and	NA	12/06/2020	12/06/2020	95	Nil

Adopting
New Skills
for
Teaching
In Digital
and
COVID-19
Phase

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	8	12	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Medi-claim benefits, Maternity benefit of 135 days, beyond statutory limits: 14 beneficiaries in last 5 years • Leave Encashment, CL and EL. • Gratuity for staff with over 5 years' experience.</p> <p>• In-House medical facilities and health check-ups. • Felicitation and provision of financial benefit of Rs. 50,000/ upon superannuation. • A unique feature of the Trust is the Annual Get together of Staff and Management Sneha Sammilana. Staff retired during the previous year are honored and recognized for their services on this occasion. • Higher Education Allowance on completion of M.Phil/ Ph. D and qualifying for NET/ SLET • Reimbursement of</p>	<p>• Medi-claim benefits • Provident Fund /ESI (for staff drawing less than 15,000/) • Maternity benefit of 135 days, beyond statutory limits: 14 beneficiaries in last 5 years • Leave Encashment, CL and EL. • Gratuity for staff with over 5 years' experience.</p> <p>• In-House medical facilities and health check-ups. • Felicitation and provision of financial benefit of Rs. 50,000/ upon superannuation. • A unique feature of the Trust is the Annual Gettogether of Staff and Management Sneha Sammilana. Staff retired during the previous year are honored and recognized for their services on this occasion.</p>	<p>Medi-claim benefits, Merit Scholarships</p>

registration fees and travel expenses for faculty participating and presenting papers at conferences, seminars, FDPs, etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the Institution conducts internal and external audits regularly for smooth functioning of the Institution. All accounts are audited and certified by qualified auditors appointed by the Trust. The audited reports are submitted to the management. There have been some evidential objections in the audited reports as submitted by the auditors till the latest audit. Day to day accounts are maintained in Tally ERP. Bi-annual internal audit is conducted by the auditors of the trust. Institution is bound with internal audit mechanisms such as: Vouching of receipts and postings to ledger, TDS deductions, and payments. Scrutinies of scholarship disbursement register Preparation of receipts and payments. Submission of Audit report. Half yearly audit is conducted by the external auditor's M/S. Cherian Mathews and associates. The Institutional mechanism for external audit is: Thorough scrutiny of payments and receipts Verification by head of accounts in the Tally ERP Capital expenditure verification with bills, quotations received and comparative statements. The finalization of Balance Sheet by external auditors after examination of books of accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Head of the Institution
Administrative	No	Null	Yes	Head of the Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

As the college does not have Parent - Teachers Association, the college conducts Parents teacher meeting on a regular basis in every semester. The Institutions Provides a platform for the parents to meet the class/Subject Teachers to discuss the observation of the ward and grievances if any. Parents can also directly interact with the respective faculty to get the updates on the Wards attendance, performance, behavior and any other queries. The Parents are updated about their wards performance and attendance through the IPOMO app.

6.5.3 – Development programmes for support staff (at least three)

E-literacy - Computer Skills and Office Automation programme for non-teaching staff to enhance and enrich their computer knowledge and soft skills programme is organized by the Department of Computer Science.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Dhvani- State Level Fest is organised in the college based on various themes to enhance the consciousness and imbibe the values. Also planned to have Alumnus engagement in the activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Academic Identity and Research Enhancing Visibility	Nil	12/02/2020	12/02/2020	50
2020	FEP- Adapting and Adopting New Skills for Teaching In Digital and COVID-19 Phase	Nil	12/06/2020	12/06/2020	95
2020	The Eternal Trochbearers in Ever Changing world	Nil	10/07/2020	10/07/2020	60
2020	Interaction with Young Achivers and Alumnus	Nil	20/02/2020	20/02/2020	80
2019	Workshop on Mobile Making	Nil	27/08/2019	28/08/2019	85

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Essay Writing Competition	25/09/2019	25/09/2019	14	13
Essay Writing Competition on Gender Equity	04/10/2019	04/10/2019	13	0
KNOW YOUR RIGHTS	18/10/2019	18/10/2019	130	120
POWER OF PINK "BREAST CANCER AWARENESS PROGRAMME"	19/10/2019	19/10/2019	300	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	13/06/2019	01	Seed Balling and making of clay ganesh and save	To create awareness on protection of environment during	50

					water etc	festivals	
2019	1	1	15/08/2019	01	Weekly visit to Orphanage - Basava Gangothri Orphanage , Kumbalagudi, Bangalore	To enable the student to serve the needy people To make them responsible citizen in the country.	18
2019	1	1	15/08/2019	01	Visit to Krishnan Chitanyal school for mentally challenged children.	To enable the student to serve the needy people To make them responsible citizen in the country.	24
2019	1	1	21/08/2019	01	Jalashakti Awareness Program	To create awareness on preservation of Water	100
2019	1	1	19/10/2019	01	One Day Shramadhana/ Cleaning Camp At Janabharathi Campus	To prevent the destruction of lake in the name of urbanization and maintain the cleanliness	28
2019	1	1	14/10/2019	01	Awareness Jatha on Account of World Mental Health Day	To enable the people to maintain their mental health in stressful life	120

2020	1	1	17/01/2020	01	National Pulse Polio Awareness Jatha	To create awareness on pulse Polio Campaign	50
2020	1	1	14/04/2020	01	Public Awareness Survey on Covid-19	To assess level of awareness on covid-19 among public	30

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Principal	15/07/2019	It is framed to Principal Recommend and forward communication to the authorities. Monitor, manage and educate the administration of the institution and take remedial measures / actions based on the stakeholders feedback.
Code of conduct for students	15/07/2019	Students are oriented and adhere to the code of conduct which is framed to ensure indiscrimination on any grounds, standard behaviour, individual respect and healthy learning environment.
Code of Conduct for teaching staff	15/07/2019	It is framed to create learning and knowledge sharing environment and critically evaluating their professional practice in light of their professional knowledge.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Republic Day	26/01/2020	26/01/2020	100
Martyrs Day	30/01/2020	30/01/2020	50
Library Day	12/08/2019	12/08/2019	50
Independence Day	15/08/2019	15/08/2019	300
Teachers Day	05/09/2019	05/09/2019	75

Gandhi Jayanthi	02/10/2019	02/10/2019	150
Swami Vivekananda Jayanthi	12/01/2020	12/01/2020	50
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Practices Green practices followed by both the faculty members and the students in the campus are: 1) Bicycles - The students residing nearby are encouraged to come by bicycles. 2) Public Transport - Students - Out of Total number of students 75 of our students come by bus, 10 of students stay nearby our institution. 2 of our students come by train. Staff - 35 of our staff come by bus and train. The faculty members and students are encouraged to use public transport for safety, security and fuel conservation purposes. 3) Plastic free campus: i. Display board in the premises denying usage of plastics in the campus. ii. Encouraging the usage of paper bags and Jute bags. On all the occasions, jute bags are used instead of plastic bags. iii. In Office and staff rooms jute bags are kept to bring any stationeries, materials, food etc., to the institute. iv. Even in canteen usage of steel plates/leaf plates and steel cups, glass cups or paper cups are mandatory. 4) Paper Less office work: Institution has taken few initiatives to reduce the paper usage. i. The internal communication is done through Public Address system, which has reduced usage of papers for Circulars and any other information. ii. Printers are set by default for 2-sided printing, one sided papers are used for other activities. iii. Using Google Docs/forms for feedback collection, electives selection, student information collection etc. Green landscape with trees and plants - NA 5) Tree plantation: Institution has taken few initiatives to promotion of tree plantation. i. Tree plantation programme is organized every year Under NSS wing . ii. In all programme guests will be given plants instead of bouquets. 6) LED bulbs are used in campus to reduced power consumption.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Training and Development: 1. Training and Development Title of the Practice - "Training and Development - A Complete support for Career Development" The Vision of our Institution is to provide education that would empower every individual and work towards building professional prudence with intention of making students highly scholastic. For the overall development of the students, it is necessary for the institution to organize and create a supportive environment. With the meticulous planning and its implementation, the institution has brought highly effective Training and development programs to facilitate students in having successful career. Value added programs, Vocational courses, Add-on courses are mainly concentrated in this segment for overall development of the students. Objectives: 1. The facilitate support system to develop the students towards their career development. 2. To increase the practical knowledge of students and train them on employability skills with additional knowledge and certification of the same to make our students globally competitive. 3. To enable students to overcome the gap between academics and Industry. The Context: The context of Indian Higher Education focuses on Knowledge with Wisdom, Development of Leadership qualities in students, social, legal and Moral values and conduct. With mere subject knowledge, it's challenging for the students to manage their professional career and management. Information and Data Analytics being more important in the current employment market, advance excel would be of great help to pursue their profession smoothly. Students require Grammar, Communication, Logical Reasoning, Aptitude and Pre-Placement training, mock interview, tally ERP, Advanced excel such many skills besides their academics in order to crack

interviews, competitive exams and to have successful career .The above skills are imparted In association with Glisten Education Pvt Ltd NICT. The classes are conducted to impart training on designed curriculum for 40 hours. The Practice: In this context, this practice enhances the students' wisdom along with the knowledge they get through regular subjects that they study as per curriculum prescribed by Bangalore University. The Institution provides training and development from I semester to VI semester, 24 hours each semester. The Value-added curriculum is designed based on our institutional needs and requirements. For I and II semesters, the syllabus is on communication (LSRW) Listening, Speaking, Reading, Writing. Along with these classroom trainings, a workshop also will be conducted for I years on the Business Communication, dressing etiquettes, Body language etc. In III and IV Semesters, more towards Quantitative aptitude, Logical reasoning, Numerical aptitude, Verbal ability is focused to enable students to attend placement drives in the final year. In each semester, as per designed curriculum, books will be issued to students which contain the content of Value added programs. In V semester training is provided on Resume preparations students are shown different kinds of Resumes and the importance of it will be communicated. Group discussions are conducted for the final year students. They are guided on the Do's and Don'ts of GD which gives them more clarity. Other sessions are based on Mail Etiquettes, Mock Interviews, and Simulation activities. Campus to corporate workshops are also part of this program. Value Added programs make our students more capable than other students with mere subject knowledge in the degree curriculum. To make it more effective, tests are conducted, based on which performance certificates are issued to students. Along with Value added programs, students are also trained on Add-on courses such as Tally, SAP, to ensure they have more opportunities to flourish in their careers. Tally classes are conducted by NICT professionals giving both theoretical and Practical sessions to students which give them the practical exposure to accounting world. We had also organized TCS practical training program for student development through faculty training where teachers got training from TCS personnel's then they trained our students. Online Value added classes conducted even during the pandemic and facilitated online interview for the students. Evidence of Success: With the well planned and implemented sessions of Value added programs, success factor is most evident through our students' growth in their career. This Program has started from 2014-15, since then there is an incremental growth in the number of students placed in various companies. Every Year we have almost 20 recruiters hiring students, (Thomson Reuters, Northern Trust, Capgemini, Eurekha Forbes, Just Dial, ICICI Prudential, etc., with pay package starting from 1.2LPA to 4LPA. With this extensive training sessions, students of the institution are working in reputed companies and have had a great conversion during interviews. Students are also working in Aviation industry after attending the Aviation course, conducted at the institution and are enjoying their flying career. Tally classes have given practical exposure and students are also working as accountants. Problems encountered and resources required: For the effective Training and Development sessions to be conducted for best results, there were few problems initially, such as follows:

1. Students were showing less interest towards value added classes initially. Later curriculum of value added course was redesigned as to conduct classes on activity based, result of which participation of the students increase.
2. Classes were conducted during the vacations, due to which the strength of students were less. To avoid the absenteeism and improve the strength, these Value-added classes were included in regular time-table and attendance system was inculcated, due to which the number of students attending the sessions increased.
3. To create more seriousness towards the Value-added classes, test was conducted after the completion of syllabus along with other subject tests/exams.
4. Attendance system was improvised. Both online and manual attendance system is managed to have proper attendance of the sessions. Record

of each session with its content is made. 5. Highly effective trainers are the resources which is an essential part of the training. For effective training, professional and corporate trainers visit our institution to train our students. MENTORING: Title of the Practice - "Mentoring - Manthana" Objectives:

1. To establish the mentor as a role model and to support the mentee for personal and academic development. 2. To improve discipline and human interaction on the campus through the mentoring system. 3. To provide complete motivation and support to students for their overall improvement and success. 4. To provide an opportunity for students to learn and practice professional networking skills. The Context: The institution with a vision of imparting education, gets students admitted from diverse backgrounds in terms of academic, financial and cultural background. There had to be a system where in students could bring in their views, opinions and ideas or any problems if any. The institution had to rely on the class teachers towards students concern and responsibility earlier, they oversaw the complete academic progress and other activities of their respective students. Class teachers used to interact on their progress reports but could not contemplate individual student's strengths and weaknesses in their personal life and guide them due to more number of students in the class. To ensure that there is more individual attention given to all the students and to overcome the challenges mentoring was necessary to adopt. This mentoring program would add the quality of self-reliant and judicious use of leisure time apart from daily academic routine. The mentor counsels the students and helps them to cope with their personal problems, motivate them to proceed with their career ambitions. Vulnerable age of the students, they tend not to be obedient on certain aspects like attendance, behavior aspects, dressing, use of mobiles in the premises, being late to the classes etc. Mentoring becomes essential to have a healthy and congenial environment for both students and teachers in the premises as it builds healthy rapport between the institution and the students. The Practice: For the success of Mentoring, practicing in a right way is inevitable. Irrespective of the discipline, BBA, B. Com, and BCA Mentorship is assigned to each faculty of the institution considering the lab and other activities of both students and staffs. Each Mentor is assigned 31 Mentees, and the same Mentors will continue to guide and counsel the allotted students throughout their degree curriculum. Mentor conducts regular meetings with their Mentees to know their Test scores, Preparatory results, semester results, their participation in various committees and other activities, attendance etc., To understand problems if any. Each mentor motivates students to be regular to classes, participate in class and college activities. Mentor also encourages the mentees for participation in various co-curricular and extra-curricular activities. The Mentor helps the students to understand the functionality of the institution if they have any issues, and guidance is provided on their personal issues, Academic/professional ambitions Evidence of Success 1. With the intention of giving comfort to students by sharing their views, opinion, issues, problems with their mentors, Mentors and Mentees have been successful in achieving their goals. There has been Increase in the results of students from their admission to their completion of graduation, there are also students with 1st class percentage, and in graduation they have scored distinction. Students' overall participation has increased in different activities and events. There was an instance where a shortage of attendance encountered

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sabs.ac.in/downloads/Best-Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

4Cs Community Concern - Compassionate Companion Community Concern - Compassionate Companion to nature and nation To inculcate humanitarian values and to dawn as an educational bastion is the mission and goal of the institution. The institution tries in various ways to create a sense of responsibility towards society at large. To be the nation builder is first to have sense of being supportive and being there for someone. It is the responsibility of inculcating desirable value systems among students. With the existing diversities and pluralities in the society, students should be more sensitive towards the societal issues. With these intentions, various forums and committees have been framed to share knowledge as well as create a sense of responsibility towards the society and nation. In this fast-pacing technological world, we may be outdated if we are not tech savvy. The Tech Savvy forum educates and conducts free sessions to educate our neighboring citizens on the basics of computers. The Eco-Club sensitizes the students towards Environmental support and concern. It organizes crackers awareness program to the students of nearby schools. It also organizes competitions focusing on nature and environment. It has conducted many sessions for the nearby people on waste segregation, Go-Green Machine rally, Terrace gardening tips etc. The NSS motto, "Not Me But You" is rightly followed to create a thought among students to serve others in the society to be socially responsible citizens. The NSS has organized Swachatha program in nearby locations. NSS in association with Primary health care center regularly organizes processions for spreading awareness Pulse polio, Stomach Worms, tobacco free campaign. Women Empowerment Cell and Equal Opportunity Cell in association with Anti-Ragging and Anti Sexual harassment cell respond to the rising issues in the society. They conduct peace march to create awareness on the importance of educating a girl child, to stop violence against women instead respect the gender and provide equality to stay happily in the society. The students make creative posters on AntiRagging, and on above said issues to provoke a thought about these issues in their minds. Comment Forum conducts various training sessions to the society with the help of students. We have street vendors nearby who were educated on usage of Paytm, Awareness on Cashless transaction, On-line Shopping E-Filling. Most important distinctive feature is our "ASMITHE" - Community Centre. The basic intention of this is to serve the society - "AnandamaSitamma Centre for community Cell". The Cell is christened after two ladies, who founded the institution with an intention of imparting knowledge and education. With the same goal towards society, our students and faculty visit the orphanage on regular basis to teach the students as per their needs and requirements. In Association with NSS, the cell organizes various cleaning programs at Orphanages and schools for differently abled students. It had organized free eye-check-up facility to our neighboring citizens, where we had many people coming for their eye check-up. A visit to Kidwai hospital on World Cancer Day was also made along with students.

Provide the weblink of the institution

<https://www.sabs.ac.in/downloads/Distinctiveness-sabs.pdf>

8.Future Plans of Actions for Next Academic Year

Encouraging towards more students - centric methods of teaching learning such as participative learning, experiential learnign etc., Encouraging Faculty for efficient use of ICT - enabled Teaching -learning methods. Organizing of workshops/training at regular intervals to skill and re-skill the faculty to ensure efficient use of ICT - enabled teaching - learning methods, and smooth conduct of online teaching using teh platforms such as Zoom mmet, Google Meet, Google Classroom, Moodle etc, Adoption of Mentor-Mentee System to enable the students to be guided properly, not only in their in-campus learning activities but also in their out-camp[us activities that impact their teaching - learning

process directly or indirectly. Organizing more extension and outreach programmes and spreading awareness in important social issues at regularly via NSS, NCC, YRC etc, with or without collaborating with other agencies/bodies/NGOs. Organizing of academic and professional programmes such as seminars, workshops and conferences at different levels - state, regional, national as well as international, with or without collaborations with other agencies. Strengthening the placement cell and commencement of campus recruitment in the college within the plan period. Increase in the number of ICT enabled Class rooms. Introductions of well-functioning career guidance and counseling cell, establishment of free coaching center for competitive examinations exclusively for interested students of the college. Strengthening the important statutory committees/cells for safe guarding students interest namely Minority Cell, SC/ST/OBC Cell, Students Grievance Redressal Committee, Anti-Ragging Cell, etc with proper mechanism of timely Redressal of issues arisen. Encouragement for students to actively participate in sports and cultural activities/ competitions of national and international Level. Proper conduct of Academic and Administrative Audit and strict adherence to preparations for ensuring timely submission of AQARs and SSR for subsequent assessment cycles. Constant efforts to be made for the improvement in the quality of the institution to enable to clinch to higher ranking on NIRF and NAAC grading in future. Routine observations of National and International commemorative days and events and inculcating the values of such observations into the minds of stakeholders in general and students in particular. To preserve/maintain the institutional uniqueness and distinctiveness of the Institution. The Institution has planned to have Smart Classrooms with ICT tools to have effective teaching and learning mechanism and also to develop e-content which can be used in various platforms like SWAYAM, MOOC etc. The institution is planned to get the Minor projects to increase the research activities among students and Faculty Members. The Institution is planned have a list of Scribe/Students for the support of Divyangjan Students during the University Examinations from various sources like existing students, Alumni, neighborhood college students etc,